

Xanadu by the Sea

PROPERTY OWNERS ASSOCIATION



APPLICATION FOR STRUCTURE/PROPERTY MODIFICATION

Lot Owner Name: _____ Address: _____ Xanadu Place
Contact phone/email number: _____
Lead contractor name & contact info: _____

Describe in detail the type of alteration including the materials to be used:

Submit a copy of any drawing to illustrate what the final exterior appearance of the alteration will be. Manufacturer cut sheets should be included if available to show any new products being incorporated in the work. Color samples must be provided with the submission. Please note, if the work involves repainting of the structure, a sample of the new body color must be applied to the existing structure in an area at least 2' x 2' square to permit inspection prior to the work being completed.

Approval by the Association must be obtained **prior** to commencement of any work. It is a responsibility of the owner to obtain all permits as required, and it is strongly suggested that only licensed and insured contractors be hired.

Dated: _____
_____ Owner signature

_____ Owner signature

By the Association:

Approved: _____ Approval Denied: _____

Date: _____ By: _____

Acting for the Board of Directors or Architectural Review Committee